

St. Petersburg Yacht Club

Request for Funds

Submission of this request does not imply approval. Reimbursement of unbudgeted funds spent is unlikely. Requests for unbudgeted or over budget funds should be made 90 days prior to expected disbursement. Estimated requests should be as accurate as possible.

Attach all Receipts or Worksheets.

Requesting Person/Committee: _____

Request Date: _____

Expenditure Date: _____

Brief Description of how the funds will be used: _____

Amount Requested: _____

Request included in an Approved Budget? Yes ____ No ____

Budget Department (GIL) Number: _____

Disbursement to: Name: _____

Address: _____

Requester Approval Signature: _____ Date: _____

Committee Chairman Approval: _____ Date: _____

Finance Committee Approval: _____ Date: _____

Board of Directors Approval: _____ Date: _____

GM Approval for Payment: _____ Date: _____

PAID: _____