

## STANDING RULES

1. **CODE OF CONDUCT.** The Board of Directors have adopted this Code of Conduct as a set of guiding principles consistent with the core values of Salty Sisters for behavior by Members and their guests at the Club and with respect to participation in all social, sporting, and other activities. It is implemented to ensure a safe, friendly, and enjoyable environment for all members, guests and club employees. Therefore, Salty Sisters are expected to be civil and respectful to others, to staff members, and volunteers and should maintain a high standard of conduct expected from all those associated with SPYC and the Salty Sisters.
2. **COMPLAINTS.** Salty Sisters are forbidden to reprimand or otherwise attempt to discipline an employee of SPYC. Any issue or complaint regarding an employee of SPYC be reported to the SPYC manager.
3. **TROPHIES** on display in the Salty Sisters trophy case at the SPYC may be removed from time to time at the discretion of the Awards Officer or her representative.
4. **ONLY SALTY SISTERS INFORMATION** shall be posted on the official bulletin board. The Race Chair shall be responsible for designating who is responsible for postings.
5. **MEMBERS OF THE BOARD OF DIRECTORS** shall read the Salty Sisters Handbook before the first Board meeting following elections.
6. **THE CAPTAIN SHALL DETERMINE** the committees requiring the services of a Director. Each Director shall serve on at least one such committee. It is the duty of each such Director to bring forth the business of her committee(s) to the Board as needed.
7. **COMMITTEE CHAIRS** shall provide a written report to the Salty Secretary for the Board meeting regarding any Committee meetings or activities.

- a. The Membership Committee shall be composed of the Captain and the chair of the following committees: Membership, Education, Race Chair, Skippers' Hat and a member-at-large to be appointed by the Captain.
  - b. The nominating Committee
    - i. Shall elect the chairperson at the first meeting
    - ii. A prospective member of the committee should be a member in good standing who has been actively involved in Salty Sisters for more than 3 years and demonstrated a sincere commitment to Salty Sisters.
    - iii. One members of the Committee will be Past Captains
    - iv. The Race Chair will serve on the Nominating Committee.
8. COMMITTEE CHAIRS AND MEMBERS are encouraged to attend meetings of the Board of Directors, but they shall have no vote.
9. THE BOARD OF DIRECTORS shall determine the maximum size of the prospective member class, the date for applications to be available and the level of expertise required for admission to the new class.
10. A PROSPECTIVE MEMBER SHALL:
- a. Complete the application process.
    - (1) The Membership Chair shall receive applications, and the Membership Committee shall meet with each prospective member.
  - b. Pass water survival, written, and practical tests. The Education Chair shall coordinate with the Skipper's Hat Committee and administer testing.
  - c. Participate in an Orientation with the Membership and Education Chairs.
  - d. Participate in sailing education deemed appropriate by the Board of Directors. The Education Chair shall coordinate and administer sailing education for new members as approved by the Board.

- e. Be eligible, during sailing education, to participate in all Salty Sister activities except the Annual Meeting. Upon satisfactory completion of the course, she will receive her name badge and will be eligible to earn charms and to purchase articles from the Salty Sisters' Stores.
  - f. Complete racing series requirements as specified by the Board of Directors.
  - g. Fulfill all other requirements as specified by the Board of Directors. After fulfilling these requirements, including payment of annual dues, she will be eligible to vote and will be formally welcomed as a member at the Annual Meeting in October of the year following her class year, at which time she will receive her Salty Sisters class charm.
  - h. Failure to meet requirements may result in Board action and forfeiture of Salty Sisters membership
11. A REINSTATED MEMBER who wishes to participate in boating activities shall pass the water safety test.
  12. EQUIPMENT owned by Salty Sisters may be used only by Salty Sisters. Any damage or loss incurred shall be the responsibility of the borrowing member(s).
  13. THE INTER-CLUB RACE RECORDS shall be the responsibility of the FWSA First Delegate
  14. THE LUNCHESES OF SALTY SISTERS serving as FWSA voting delegates and officers at FWSA general meetings (September, January and May) shall be paid for by Salty Sisters.
  15. SIGN-UP SHEETS, PETITIONS or ANNOUNCEMENTS shall be approved by the Captain or her representative prior to presentation at any Salty Sisters lunch or meeting and prior to presentation to anyone else on behalf of the Salty Sisters. (Official Salty Sisters activities such as new series, cruises, or social events are excluded.)

## 16. GUESTS

- a. FORMER SALTY SISTERS may be invited to attend lunches as a guest of an active Salty Sister on an occasional basis excluding the Annual Meeting.
- b. NON-SALTY GUESTS may also be invited to attend lunches as a guest of an active Salty Sister on an occasional basis excluding the Annual Meeting.

17. HOSPITALITY ANNOUNCEMENTS: The Hospitality Chair shall limit the sharing of Personal Information regarding current Salty Sisters to births and marriages, serious illness, and death; and also, serious illness or death of immediate family members. Personal Information related to former Salty Sisters is limited to serious illness and death. Any information shared is subject to the approval of that Salty Sister and/or her personal/family representative.

18. ONLY NOMINATIONS OF SALTY SISTERS or members of their immediate families to St. Petersburg Yacht Club Board of Directors shall be announced at lunch prior to Yacht Club Board elections.

19. REPRESENTATIVES OF A COMMERCIAL PRODUCT OR CHARITY shall not introduce their product or charity to the membership at Wednesday lunch/meetings. If a product or charity is deemed appropriate by the Board, it may be offered to the Salty Sisters.

20. PARTICIPATION IN SALTY SISTER SAILING AT THE ST. PETERSBURG SAILING CENTER is limited to Salty Sisters and Salty Sisters' New Class.

21. LIVING TRIBUTES and MEMORIAL TROPHIES may be accepted only at the discretion of the board of Directors. Donors of memorial trophies shall be responsible for donating ten (10) keeper charms in addition to the trophy.

22. SALTY SISTERS RECOMMENDS THAT ANY Salty Sister involved in a water activity wears a properly fastened Coast

- Guard approved life jacket while on or near the water; this would include not only sailors, but race committee and safety ashore personnel as well. (On or near the water means from dry land to dry land.)
23. ALL MEMBERS WHO ARE INVOLVED WITH Salty Sister water activities must sign a “St. Petersburg Yacht Club Disclaimer of Liability” and Sailing Center Individual Release waiver prior to participation each year.
  24. THE BOARD OF REVIEW shall be comprised of the Captain, Race Chair, and at least 2 Second Year Members of the Board of Directors, and Member-at-Large.
    - a. In the event she should receive a communication of a serious nature, Member-at-Large shall present it first to the Board of Review, of which she is a Member.
  25. CAUSE FOR REVIEW. Any Member of Salty Sisters whose conduct, or conduct of the guest of such Member, is deemed detrimental to the best interests of Salty Sisters, shall be subject to disciplinary action as the Board of Review may determine. If termination of Membership for a disciplinary reason not related to payment of dues or other obligations is proposed, the member shall receive due written notice thereof. Before such expulsion shall be effective, the member shall be provided the right to respond in writing or, at the election of the member, to be heard in person in such forum as may be directed by the Board of Review. A determination of expulsion, whether by the Board of Review, or in such forum, shall be reported to the member in writing, and the member may, within 15 days of such notification, ask the Board of Review in writing for reconsideration. In such event, the Board of Review, after consideration of the information submitted, shall by majority vote at a meeting at which a quorum is present make an independent determination of whether expulsion or other disciplinary action is appropriate. The judgment of the Board of Review shall be final and binding on all parties. The provisions of this Section shall apply to Life Members as well as to any other category of members.

The Board of Review may implement the foregoing by adopting such procedures as it may from time-to-time

- determine proper, including, but not limited to, posting such person's name in a manner as determined appropriate and stating the reason therefore.
26. COMPLIANCE WITH RULES AND POLICIES. All members are expected to understand and follow the Standing Rules. Members also may report a violation by a member or guest to the Salty Sisters Board of Directors. While members may politely remind fellow members of Salty Sisters and Club Rules, members should not confront fellow members for infractions they observe. The member may be referred to the Board of Review for possible sanction. Some rules may be suspended to accommodate special occasions or events. Salty Sisters is authorized to remove any member or member's guest from club premises or activities for conduct which, in its judgment, is detrimental to the welfare of the organization. Standing Rules are updated periodically, and members are responsible for being aware of all current rules.
  27. DISCRIMINATION AND HARASSMENT. It is Salty Sisters' policy to provide at all sponsored functions whether on or off premises, to members, guests, employees, and vendors, an environment free from all forms of discrimination, intimidation, or harassment. Any member whose conduct is inconsistent with this policy will be subject to disciplinary action, including possible termination of membership.
  28. EXPENDITURES. Any proposed expenditure in excess of three-hundred dollars (\$300.00), per budget line item or not included in the annual budget, shall be brought before the Board prior to expenditure. A two-thirds majority vote of the Board is required to approve the expenditure. No unapproved expenditure will be reimbursed.